

DISTRICT 20-E1



APPLICATION FOR 100% SECRETARY AWARD

- 1. Elected Club Secretary.
- 2. All M&A Reports postmarked by the 3rd of the following month, starting with July M&A.
- 3. Must attend at least 2 of 3 scheduled A.C. Meetings.
- 4. All Club minutes recorded for all meetings, Regular, Board and Special.
- 5. Keep accurate attendance records for your clubs membership.
- 6. Insure all invoices from Lions International and/or MD-20 are not allowed to be more than 60 days old.
- 7. PU-101 and PU-101M submitted by April 15th.
- 8. This application submitted to District Governor before July 1st.
- 9. Approved by Zone Chair or Region Chair.
- 10. Earn 100% attendance award for the year you served as club secretary.

Secretary's Name	_____
Club	_____
President's Approval	_____
Zone or Region Chair Approval	_____
District Governor Approval	_____
Rec'd by District Governor	_____